



Academic Advisor's Certification of Completion of Degree Requirements for Reduced Course Load Approval

An F-1 student that intends to take less than 12 credit hours in their last semester must complete and submit this form to the International Student Office. The information requested on this form is required by The College of the Florida Keys to authorize a reduced course load. Please make an appointment with your academic advisor to fill out this form.

PART ONE: Completed by Student

Full Name:

CFK ID #:

E-mail address:

Degree Level:

Major of Study:

PART TWO: Completed by Academic Advisor

Please check what is applicable to the above-mentioned student.

Has the student met the graduation requirements? Yes No

Please indicate the following:

2.0 GPA or higher

Foreign Language

Credit hours:

This is to certify that the above-mentioned international student will meet all degree requirements and be eligible to graduate by (MM/YY) The student's final term of study is

The student is currently enrolled in credit hours, which is less than a full course load (12 credits).

Other comments:

Advisor's name:

Advisor's signature:

Date:

Advisor's e-mail address:

Advisor's phone number:

PART THREE: DSO/PDSO Decision

In accordance with 8 CFR 214.2(f)(6)(iii)(C):

Student's request for reduced course load is approved.

Student's request for reduced course load is denied. The student must remain registered for a full-time course load to remain in compliance with immigration regulations.

Notes:

ISS Advisor/DSO:

Signature:

Date: